

Questionnaire on Standard Costing of Labor

Does your Lab do Standard Costing for Labor? If not, do you plan to ever convert to standard labor costing?

How do you develop the standard rates? (i.e. Salary Range; Job Description) Explain in detail, please.

How long did it take, work hours, to complete this development and for how many staff members.

How many rates do you have for each job category or job family?

What is your hourly basis (Actual hours, 40 hours standard, 2080 year, other)

What is name of the pool and what is included in the Pool (such as Labor and Paid Time Off, any other items)

For Lab's that use a standard costing system, What Reconciliation's are Required?

How do you dispose of your variances? Is this methodology CAS compliant?

Under what conditions would you modify your standard rates?
Is this done Retroactively or Prospectively?

What is your threshold as a percentage or dollar amount or both of variances to change your standard rates?

What are the resources (how many people, etc.) necessary to maintain Standard Rates:
In Human Resources
In Accounting
In Budget and Analysis

For labs that converted from "actual" to "standard" rates, what benefit did you realize from standard Rates (Who received benefit, Cost savings, etc).

Have you been on Standard Rates and have gone back to Actual (If so, Why)

What was the transition process?

Was this implemented at the start of the fiscal year?

Did the lab had to submit a CAS change and if so, was it difficult getting approval from DOE.

What other wisdom would you pass along regarding Standard Costs?

Point of Contact for Discussions: